

B C ROY MEMORIAL LIBRARY
 INDIAN INSTITUTE OF MANAGEMENT CALCUTTA
 REQUISITION FORM FOR THE PURCHASE OF CASES FROM “The Case Centre”
<http://www.thecasecentre.org>

For Copyright and Purchase Rules please go to
<http://www.thecasecentre.org/educators/ordering/copyright/guidelines>

1. INDENTER DETAILS:

Name	Email	Phone

2. DETAILS OF CASES TO BE PURCHASED (Please use additional sheet, if required)

Sl. No.	Case No.	Title	Author(s)

3. DETAILS OF THE COURSE FOR WHICH THE CASES ARE REQUIRED

Course title	
Degree name	
Type of course (Please tick appropriate)	<input type="radio"/> Degree awarding <input type="radio"/> Non-degree awarding executive education
Course tutor	
Course dates	
Course contact details (if different from indenter)	Name: Email: Phone:

**4. NUMBER OF COPIES REQUIRED:
 (Please refer to Copyright and Purchase Rules as mentioned above)**

You can email this form at this stage to librarian@iimcal.ac.in or send the printed form to Dr. N. C Ghosh, Librarian for further processing.

5. TOTAL COST OF THE CASES AS REQUISITIONED ABOVE:

6. COST CHECKED AND VERIFIED BY (Name and signature of the Library official):

7. YOUR REQUISITION HAS BEEN SAVED AS ORDER NO. _____

Please arrange to make an advance payment of _____ pound
sterling

to "The Case Centre" through bank transfer.

The detail of bank transfer is:

Lloyds TSB Bank Plc,34 High Street, Bedford, MK 40 ISB, United Kingdom
Account No: 02872865
Code: 30-90-66
Iban: GB78 LOYD 3090 6602 -----

Please **send us the confirmation of bank transfer** along with this form to enable us to complete the transaction with The Case Centre. Approximately, 48-hour time will be required to obtain the cases after the confirmation of bank transfer is received by us.

Signature of the Librarian

To: